

# Iowa Arbitration Association

308 E. Burlington Street, #243, Iowa City, IA 52240 | administrator@IowaArbitrators.com | 319-338-2508

**Instructions:** To institute proceedings, send two copies of this petition, the arbitration agreement, and the filing fee of \$250 to Iowa Arbitrators at 308 E. Burlington Street, Iowa City, Iowa 52240. You must also send a copy of the petition for arbitration and the arbitration agreement to the respondent. Within 10 days after receipt of the petition, a representative of Iowa Arbitrators will contact the parties to assist in the selection of an arbitrator or panel, and the scheduling of a preliminary conference.

## PETITION FOR ARBITRATION

Date:

**To:** Respondent's Name

Address

City and State

ZIP Code

Telephone (     )

Fax (     )

Respondent's Representative

Address

City and State

ZIP Code

Telephone (     )

Fax (     )

Email address

The below named claimant, a party to an agreement to arbitrate,     has previously demanded arbitration or     demands arbitration with the filing of this petition . A copy of the arbitration agreement, including any amendments to that agreement, is attached.

THE NATURE OF THE DISPUTE:

THE RELIEF SOUGHT:

You are hereby notified that copies of our arbitration agreement and this petition are being filed with Iowa Arbitrators with a request that it commence administration of the arbitration. Under the applicable rules, you may file an answering statement.

Signed

(May be signed by a Representative)

Title

Name of Claimant

Address

City and State

ZIP Code

Telephone (     )

Fax (     )

Claimant's Representative

Representative's Address

City and State

ZIP Code

Telephone (     )

Fax (     )

Email address